

Plain Language Alerts

Below are the recommended alerts for the plain language conversion.

Incident Type	EXAMPLES	Paged Overhead
FACILITY ALERT		
Fire	Facility Alert + <i>FIRE ALARM</i> + Location + Instructions*	Yes
Utility/IT	Facility Alert + <i>TYPE OF SERVICE INTERRUPTION*</i> + Location + Instructions* <ul style="list-style-type: none"> • Bank of elevators down • Tube station zone down • Significant Power bump • Internet or Phone lines are down 	As Escalated
Hazardous Spill	Facility Alert + <i>HAZARDOUS SPILL</i> + Location + Instructions*	As Escalated
Evacuation/Relocation	Facility Alert + <i>EVACUATION / RELOCATION</i> + Location + Instructions*	As Escalated
Mass Causality/Surge	Facility Alert + <i>EXTERNAL DISASTER + DISASTER TYPE</i> + Instructions*	As Escalated
WEATHER ALERT		
Weather	Weather Alert + <i>STORM TYPE*</i> + Instructions* <ul style="list-style-type: none"> • Thunderstorm Warning • Tornado Warning • Winter Storm Warning 	Yes
SECURITY ALERT		
Security Assistance	Security Alert + <i>SECURITY ASSISTANCE</i> + Location + Instructions* <ul style="list-style-type: none"> • Combative Person • Weapon/Hostage Situation • Suspicious Package/Bomb Threat 	Yes No As Escalated
Campus Lockdown	Security Alert + <i>CAMPUS/LOCKDOWN</i> + Location + Instructions*	As Escalated
Active Shooter	Security Alert + <i>ACTIVE SHOOTER</i> + Location + Instructions*	Yes
Missing Person	Security Alert + <i>MISSING PERSON</i> + Location + Instructions* <ul style="list-style-type: none"> • Code Pink (Child Abduction) • Missing Adult (Elopement) • Missing Child 	Yes
MEDICAL ALERT		
Medical Alert	Medical Alert + <i>TYPE OF MEDICAL ALERT*</i> + Location <ul style="list-style-type: none"> • Code Blue- Adult • Code Blue- Pediatric • Rapid Response • Stroke Alert 	Yes



ANNOUNCEMENT EXAMPLE:

"Now hear this, Weather Alert, Tornado Warning, Please follow your department response plans".

* Instructions = Please follow your department response plan.

** As Escalated = Will be paged overhead, if the incident impacts overall operations and resources are needed. This will be decided upon by the Incident Commander.