

Nursing Education & Professional Development

Instructor/Student Clinical Rotation Reference Guide

Location:

- Location and hours of your clinical rotation please check the ACEMAPP website.
- Your instructor will share your orientation date, time and location.
- There is specific parking for you:
 - Select from Surface Lots #D, C1, C2 and A3 lots.
 - Not parking in these areas may result in a ticket.
 - (*Refer to Southwest General Health Center (SWGHC) Policy No. 610 Parking Regulations.*)

Orientation Arrival Time:

- Please arrive fifteen minutes early to log into the computer. Your instructor will have your computer sign on information. IT should be contacted for any computer issues, IT can be reached at (440) 816-8643.

Professionalism:

- Attire: You may wear scrubs. Please refer to *SWGHC Policy No. 614 Uniform Dress and Grooming Guidelines*.
- Cell phones must be silenced and stowed during all classes at SWGHC. Any electronic devices must be stowed during didactic or hands-on sessions. Smartphones will not be utilized during sessions.
- ID Badges shall be worn on the lapel at all times.

Preparedness:

- Orientation is paperless. It is recommended that you bring a pen, paper and/or an electronic device for notetaking.
- You are to actively participate in class, be engaged, ask questions, and stay focused.
- SWGHC laptop's are *not* for personal use. You may be asked to close your laptop during presentations as to not disrupt attendees.

Hygiene:

- Sani Wipes and gloves will be provided and must be used daily to clean the computers and your work area.
- Your work area is expected to be clean at all times.
- Please dispose of all rubbish in the appropriate waste bin.
- Various lavatories are located on the basement floor for your use.

For the safety of everyone, if you are ill and/or with a fever you must not attend orientation. Please contact your appropriate clinical instructor.

Social Distancing:

- Due to Covid-19, social distancing is mandatory for your safety.
- Tables and chairs in the classroom may not be moved.
- Six (6) feet distance is mandated.
- Masks must be worn when maintaining less than six (6) feet or when ambulating throughout the corridors.
- For the safety of everyone, if you are ill and/or with a fever you must not attend orientation. Please contact your appropriate clinical instructor.
- Any instructor or student who suffers from any of the symptoms listed below, should stay home and contact Employee Occupational Health (EOH) office at 1-440-816-8024.
 - EOH RN will perform a telephone triage and asks for specific signs and symptoms of COVID-19 which include:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting

Medication Exam – Instructors Only

Medication Exam



During your instructor orientation, all RNs are required to complete a basic medication exam. To assist in your preparation, please review the following resources:

<https://nurseslabs.com/drug-dosage-calculations-practice-quiz/>

<http://www.dosagehelp.com/>

Remediation



Please refer to Southwest General Health Center clinical policy CP-016 Undergraduate Nursing students.

Contact the Team



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